

Etchingam Parish Council - Budget & Precept 2024-2025

SECOND VERSION

Budget heading	FINAL BUDGET 2023/2024	ACTUAL SPEND @ Half Yr	DRAFT 2 2024/2025	
Expenditure:				
Office & Admin costs				
Staff (x3) Salaries & expenses (not attributable to another line)	32,500.00	17,982.49	36,000.00	includes NICS contributions to HMRC from council not just salaries (and pension if required)
Insurance	980.00	1155.68	1,250.00	allowance for further increase in Insurance Premium tax (mandatory to be added to guaranteed annual premium - ends this year)
Satswana - specialist GDPR/ICO/FOI specialists	0.00	0.00	270.00	annual fee for service
Audit	600.00	573.00	900.00	Both internal and External Audit allowing for a chance in income bracket for one year.
Office & Administration Costs (inc share)	4,000.00	2,231.00	4,500.00	Modest increase to allow for cost of living & poss inc in charge from ETSR (currently at £1,000.00)
Subscriptions	450.00	1060.21	1,500.00	Half yr actual should be equal to Yr End so inc = underspend + estimate of sub incs.
Parish Communications includes website & social media	1,000.00	658.49	1,300.00	Modest increase to allow for cost of living
Training Courses	1,000.00	774.12	1000.00	Should be building an EMR from this annually to support training of new Clerk/RFO in due course
Community Projects/Budget Lines				
s137 Grants inc Village churchyard	4,000.00	4,922.30	4,500.00	Coffee & Cake Club is also paid from this line as well as other annual grants
Road Users & Pedestrian Safety (non-capital expenditure)	750.00	no figures	750.00	Capital expenditure, should it come through, will not be from this line but PWLB Line below
Grass Cutting of highways additional cost to ESCC for extra cuts	230.00	275.63	292.00	Agreed at Oct '23 meeting and confirmed
General village maintenance inc green spaces	3,500.00	1,090.00	3708.00	These 2 lines have been combined for 2024-2025 - giving a combined draft budget figure of £3,708.00
Tree management on council land. H&S and aesthetic.	1,500.00	801.60	1,500.00	Should only be tree maintenance no special tree planting planned.
Queens Gardens maintenance (inc grass cutting)	500.00	69,815.95	250.00	Small 'Safety Net' in case anything comes up that is not covered by guarantee
Viper Play area maintenance/replacement + grass cutting	1,000.00	0.00	750.00	An aging asset
Playground inspections. External.	500.00	0.00	300.00	Annual Inspection which usually takes place in the second half of the year
Replacement of new QG play equipment (EMR)	0.00	0.00	500.00	Strictly to go into EMR a figure that should be increased to £1000 as soon as possible to be meaningful long term
Etchingam Community Shop Premises - PWLB Loan	3216.00	3141.96	6283.92	PWLB x 2 payments in year
New Village Hall - PWLB loan	7,164.96	3,582.48	7164.96	PWLB x 2 payments in year
Provision for PWLB loan for the Road Safety Project	3,500.00	0.00	3,500.00	PWLB will hopefully be required this year
Etchingam Community Shop Premises – Fabric Repair Fund	500.00	0.00	500.00	Minor repairs not the EA work
Etchingam Community Shop Premises - fees	1,500.00	0.00	1500.00	Agents, solicitors etc re sale
NO PROVISION FOR A LOAN IF REQUIRED FOR THE RIVER WALL YET				
Election expenses	3,000.00	0.00	500.00	To build fund against having a Parish Council election in 2027
Chairmans allowance	200.00	0.00	200.00	
Total Expenditure				
PRECEPT Requirement	71,590.96	108,064.91	78,918.88	
Receipts				
Shop Rental income	0.00		0	
Refund of VAT	1,000.00		1000	To achieve £79,000.00 using this year's (not updated yet) tax base of 422.20 = £187.12. An increase at Band D of £17.53 per annum or £1.46 per month.
Bank Interest	150.00		200	
Total Receipts	1,150.00		1200	

In view of recent events I am strongly advising that we employ Satswana (highly recommended GDPR specialists) which will cover any possible problems with FOI requests that are either not justified or impossible to fulfil along with any other GDPR issues. Other Northern Rother clerks highly recommend. This has been resolved and actioned.

Precept Request rounded upto £71,600

Precept Request rounded upto £78,650