

ETCHINGHAM PARISH COUNCIL

I hereby give notice that the Annual General (Statutory) Meeting of Etchingham Parish Council will take place at 7.30pm on Thursday 20th May 2021 in The Etchingham Club and you are hereby summoned to attend. Paulette Barton (Clerk to Etchingham Parish Council). (Members are reminded to make any declarations of interests prior to the appropriate agenda item)

IMPORTANT NOTICE TO ATTENDEES

All COVID guidelines must be adhered to:

1. Wear masks on entry and until seated. Masks must be worn if not seated
2. Use hand sanitiser
3. Maintain adequate ventilation to allow air to circulate
4. Your attendance will be logged for Track and Trace

AGENDA:

1. *Election of Chairman*
2. *Declaration of Acceptance of Office in respect of the Chairman*
3. *Apologies for absence*
4. *Election of Vice- Chairman*
5. *Declaration of Acceptance of Office in respect of the Vice-Chairman*
6. *Declarations of Interest – to receive any disclosure by Members if any interests in matter on the agenda in accordance with Paragraph 3u of the Etchingham Parish Council Standing Orders. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question. (Please refer to NALC LTN80, March 2017 ‘Members’ Conduct and the registration of disclosure of their interest (England) and Guide for Councillors – March 2017 – Department for Communities & Local Government).*
7. *Etchingham Parish Council – Dispensations – to consider any requests for Dispensations in respect of an agenda item in accordance with the Policy adopted by the Council at the meeting held on 17th May 2018 (Minute 1759a – page 323) as provided for by Paragraph 13 of the Etchingham Parish Council Code of Conduct, adopted May 2018.*
8. *Review of Portfolios and appointment of Portfolio holders. Current list showing vacancies previously circulated.*
9. *Election of representatives to outside bodies*
 - a) *Rother Association of Local Councils*
 - b) *East Sussex Association of Local Councils*
10. *Schedule of Meeting Dates for 2021-2022 – previously circulated*
11. *To approve as a correct record and to authorise the Chairman presiding to sign the Minutes of the Parish Council held on 15th April 2021- previously circulated.*
12. *Chairman’s Announcements – to receive any announcements of information from the Chairman presiding including any additional agenda items considered as urgent.*

13. Public Time – to receive Reports and Comments from Elected Representatives and comments and questions from members of the public in respect of any item included on this agenda.

- a) East Sussex County Councillor – Eleanor Kirby-Green
- b) Rother District Councillors – John Barnes, Eleanor Kirby-Green
- c) ETSR
- d) Members of the general public
- e) Members of the Council (if to be excluded from the meeting)

14. Parish Matters – to receive Reports and Comments with regard to local parish matters, including any matters raised by members of the public under agenda item 13, and pass any such resolutions as may be necessary.

- a) **Village Amenities**
 - i) To consider any update on the village shop – Clerk
 - ii) To consider the Inspection Reports on Queen’s Garden and VIPER playgrounds (previously circulated) and any other Council property not covered elsewhere in this Agenda.
 - iii) To consider any other matters.
- b) **Children and Young People**
 - i) To consider any Report to include Etchingham Primary School as appropriate – Cllr Turner
 - ii) To consider any update on ERGT fundraising – Cllr Boylett
 - iii) To consider any other matters.
- c) **Highways, Footpaths and Community Safety**
 - i) To receive any update or report on road safety matters including issues raised with ESCC Highways both withing and without the SLR meetings – Clerk
 - ii) To receive the monthly Report from Cllr Boyett on the Speedwatch Scheme
 - iii) To receive the monthly Report from Rother Police and the PCSO – Cllr Boylett
 - iv) To receive a report on an informal briefing with Rother Parish Councils by the PCSOs – Clerk
 - v) To receive any update on footpaths
 - vi) To consider any other matters
- d) **Environmental and Other – to consider any matters ?Sid had a chance to check ditch behind houses & old notice board?**
- e) **Communications – to consider any matters**

15. Planning

a) To consider and make recommendations on local planning applications as follows:

Planning Applications for consideration: MAY 2021				
List Number & Date validated	Reference no.	Location	Proposed Development	Comment by
No. 2021/15 26.01.21	RR/2020/2450/P	1 Church Cottage, High Street	Conversion of the existing storage space within outbuilding to habitable use as a Flexible Annexe/Holiday Let	12 th May 2021
No. 2021/16 24.02.2021	RR/2021/409/P	Strand Meadow (Shrub Lane) Burwash	Reserved matters, drainage, parking, archaeology, levels, landscaping.	18 th May 2021
No. 2021/18 14.03.21	RR/2021/611/P	Oaklands, Sheepstreet Lane	Proposed demolition of existing dwelling and outbuildings, and construction of 2 no. new dwellings and 1 no. detached double garage.	2 nd June 2021

b) Any other planning matters (EXCEPT Neighbourhood Plan see item 17)

16. Finance

- a) To receive and approve the Etchingham Parish Council Accounts YTD (to be circulated)**
- b) Authorisation of payment of Accounts, approving payment of the Schedule of Receipts & Payments for May 2021 to be presented at the meeting.**
- c) To consider the request – previously circulated - from the Parochial Church Council for assistance towards the urgent restoration work needed to the Village War Memorial, situated in the churchyard.**

17. Neighbourhood Plan – to receive any update and pass such resolutions as may be necessary

18. Emma Beeney Award for Outstanding Service to the Parish of Etchingham

– to receive any update and pass such resolutions as may be necessary

19. Village Community Halls – to receive any update and pass such resolutions as may be necessary

20. To receive Reports from and Members and Representatives passing such resolutions as may be necessary

- a) East Sussex Association of Local Councils – Cllr J Barnes**
- b) Rother Association of Local Councils – Cllr J Barnes**
- c) Any other Meetings/Conferences attended by Members or the Clerk on behalf of the Council**

21. Correspondence

Correspondence not distributed by e-mail, but requiring attention, will be specified on the agenda as appropriate or, if for information only, will be made known and available at the meeting.

22. Etchingham Parish Council – Notification to Members of Council decisions

To inform any Members who were excluded from the meeting because of declared pecuniary interests of the decisions agreed by Council in respect of the relevant agenda item.

23. Agenda items for the next meeting



Paulette Barton – Clerk to Etchingham Parish Council – 14th May 2021